

THE ARIZONA

BOAT RV
& OFF-ROAD

ARIZONA'S OUTDOOR EXPO

EXHIBITOR MANUAL
IMPORTANT PLEASE READ

FEBRUARY 27th, 28th & MARCH 1st, 2026
THE PHOENIX CONVENTION CENTER
100 N 3RD ST
PHOENIX, AZ 85004

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Drafted: 02/19/2026

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DEADLINES / CHECK LIST

- Returned signed contract with deposit.
- Exhibit space paid in full with signed contract
- Schedule employees for show move-in and show hours. Review move-in schedule, show hours, and policies with employees.
- Submit a list of all employees that will work the show to Royal@Greenband.com by **February 23th, 2026**. Please review Page 10 for the show's official exhibitor wristband policies.
- Confirm acquisition of liability insurance coverage for the show. Please provide Greenband Enterprises with the corresponding comprehensive general liability and all risk Insurance Certificate. See Page 14 for further information.
- No hand written signs, balloons, inflatables or blow-ups, pennant flag are allowed. Drones are strictly prohibited. Only professional signs and floor based tear drop flags are allowed. If you intend to use signs or tear drop flags, they must be professionally produced and all of which need to be properly secured or supported. Please note: No signs will be hung from the ceiling of the facility. Securing any unapproved promotional materials to the facility is forbidden.
- Water and Electricity may be ordered the day of the show, but a discount is available for orders placed by 02/12/2026. Order through <https://commonwealthexpo.trekglobal.com> (See Page 17 for more details.)
- Paid Internet may be ordered exclusively through Smart City. Place orders by 2/20/2026 for discounted rates. Call Smart City at (888) 446-6911 or order online at orders.smartcitynetworks.com. See Pages 11 & 16 for further details.
- Tables, chairs, carpet and pipe & drape may be ordered through Centric Events & Rentals. To receive a 15% discount, orders must be placed and paid for by 02/20/2026.** See Page 12 for details of options.
- Parking** is neither provided for nor discounted by Phoenix Convention Center for exhibitors. Parking is entirely at your discretion. You can make reservations for the facility parking garages through the facility's online platform, www.ParkPHX.com.

More information can be found at **greenband.com**, or by calling Greenband Enterprises.
(801) 485-7399

SHOW HOURS

FEBRUARY 27TH, 28TH & MARCH 1ST 2026

FRIDAY, Feb. 27th: _____ 2 PM TO 8 PM

SATURDAY, Feb. 28th: _____ 10 AM TO 6 PM

SUNDAY, March 1st: _____ 10 AM TO 5 PM

EXHIBITOR ENTRANCES

Exhibitors may enter the show through the main entrance of the 3rd Street Lobby. Dealer's may also access their hall space through Docks located on the East side of the building. Please note, all exhibitors must present their official exhibitor wristband on their wrist to enter the facility. If it was torn off or damaged, you must present the old wristband to the show office for replacement. For more information, see "Exhibitor Wristband Policies," on [Page 10](#).

MOVE-IN

- All exhibitors must check in with the Show Office By Dock Doors for permission to formally move-in.
- All exhibits must be completely moved in by Noon on Friday, February 27th, 2026.
- Bring your own roll carts if needed. There are no carts available at the facility.
- **All Dealers** please refer to [Page 6](#) for further Move-in information and policies.
- Please remember, storing trailers on the PCC property, on the docks, or in the marshalling lot during the show dates is strictly prohibited. Please see show management for exceptions.
- **Plan on moving in according to the assigned times listed on the official move-in chart, see [Page 6](#).**
- During Move-In, Phoenix PD will close 5th Street to the public for your entry to the docks. During your assigned Move-In window, please enter from the South from Jefferson Street. Proceed through the South Dock entrance to your assigned exhibit spaces. To Exit, please use caution and proceed out through the North Dock Station on to 5th Street.

MOVE-OUT

NO EARLY TEAR DOWN: TEAR DOWN BEGINS AT 5:15 PM ON SUNDAY EVENING

Every exhibitor knows the critical importance of return customers and customer referrals. Customers expect the show to remain open through the published times each day. For safety, **no dismantling of exhibits or movement of handcarts will be permitted prior to 5:15 pm to allow all customers to safely exit the premises.**

- No vehicles will be allowed to enter until the public has safely exited.

ALL EXHIBITS MUST BE OUT OF THE BUILDING BY NOON MONDAY, MARCH 2ND.

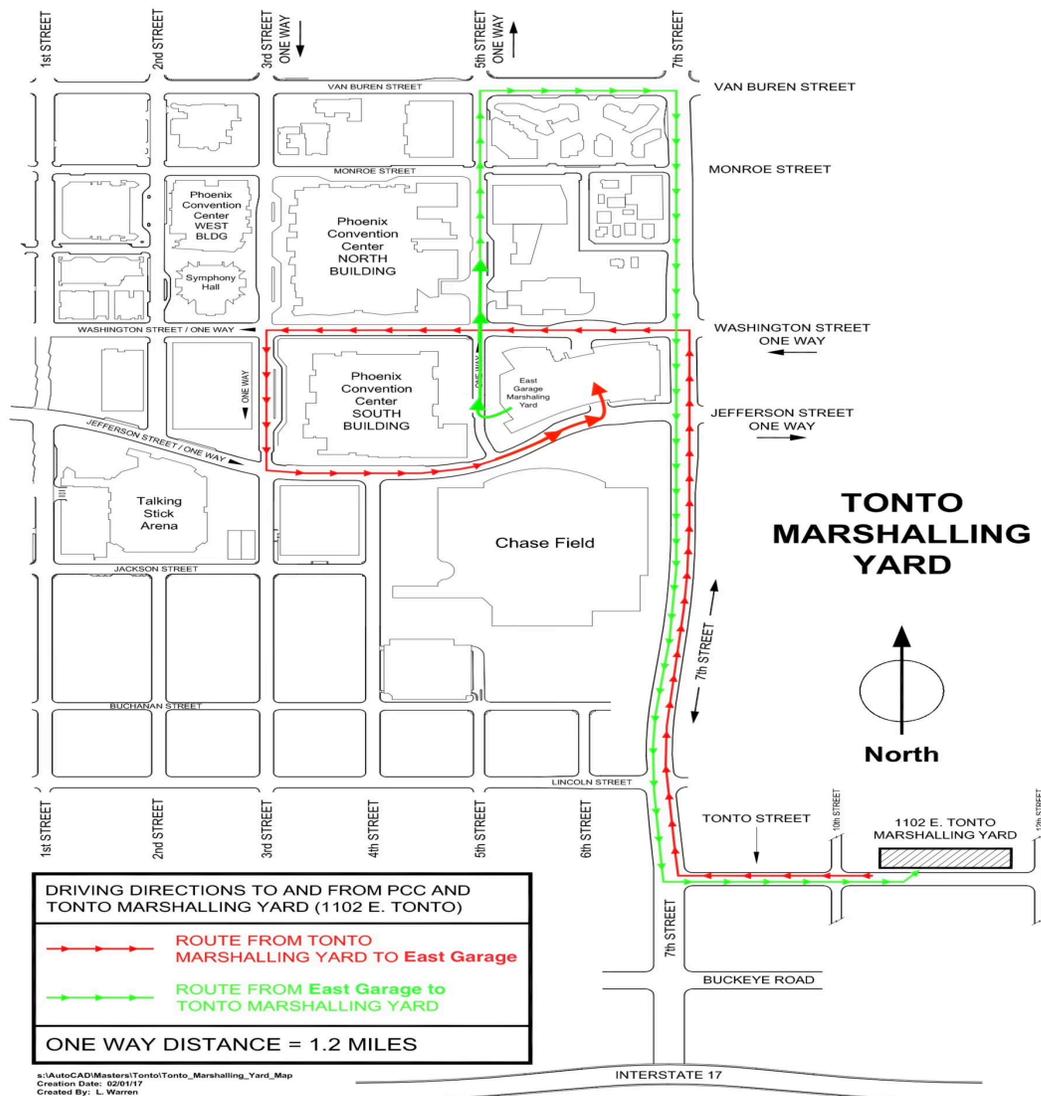
MARSHALLING INFORMATION

Marshalling will be available for exhibitors of boats or RVs beginning on Thursday, February 26th at 7:00 am at the Tonto Marhsalling Yard located at 11020 E Tonto St, Phoenix, AZ 85034. Please refer to the map below for instructions on street directions and how to access the provided staging area in the Convention Center East Garage.

How To Get To The Building From Tonto: vehicle access into the facility will only be available through the dock doors located on the East side of the facility along 5th Street. 5th Street will be blocked off during move-in and move-out to mitigate any traffic issues. 5th street, as noted on the map below, is a northbound ONE-WAY street. You will need to plan accordingly to navigate to the 5th Street entrance on E Jefferson Street from the Tonto Marhsalling Yards

Staging Area: The official staging area for entry into the PCC will take place in the Convention Center East Garage located directly across the street from the docks. Upon notification from show management, marshallers will be allowed to move from the Tonto yards to the official staging area accessible, as noted on the map below, via “Washington Street.” Please do not enter the East Staging Garage prior to notice from management.

Please consult Move-In chart on [Page 6](#).



VEHICLES IN EXHIBITS

(The following Information pertains to Dealers and Exhibitors with vehicles)

- All Dealers must be in an exhibit space at least 2,000 sq ft. or larger space.
- All vehicles must have locking gas caps or gas caps sealed with tape. Gas tanks can contain no more than 1/4 tank or no more than 5 gallons of fuel, whichever is less. Propane or butane tanks are not allowed.
- All motor operated vehicles require a permit for display for an internal combustion engine, issued by the Phoenix Convention Center security officer before entry into the building.
- No fuel tanks may be filled or drained within the facility or loading dock areas.

Fire Marshal Regulations:

- All batteries must be secured in a strapped and/or locked battery box.
- All electrical panels on pillars and walls shall be free of obstructions up to 3' in all directions.
- No vehicles may block exit doors, or pillars with fire extinguishers or alarms.
- No corralling. Every space must have a minimum of (4) 6' exits and/or entrances.

VEHICLE DEALER INFORMATION

- Bulk exhibit space is offered to Dealers at bulk rates for the display of new boats, RVs & vehicles only.
- Sharing of bulk exhibit space with any other companies (i.e. stereo, awning, canvas, repair, vehicle accessories, tourism, insurance or financing companies etc.) is strictly prohibited.
- All Dealers must submit an "Exhibit A" to be approved by show management.
- An official off-site sales permit must be obtained by each dealer. See [Page 11](#) for details.
- **Order electricity from Commonwealth Electric by February 12, 2026 to ensure confirmation of your specifications as well as compliance with city ordinances in time for start of show.** Make sure to include in your order request, the custom Electrical Drop Diagram derived from the CAD drawing which we have provided to you.
- Turn **OFF** all appliances, horns and sound systems in all boats and vehicles. Disconnect Microwaves in RVs.
- There must be a Minimum of a 6' aisle between any stairs or slide-outs inside your bulk space and in any of the aisles created in your space. Ensure all potential safety hazards (slide outs/ trailer hitches/ stair/etc.) are mitigated.
- Dealers must keep canopies, slide-outs and stairs out of aisle space.
- All promotional flags must be safely secured on the ground level only, wholly contained within your exhibit space, and can not exceed 14ft in height. Show management reserves the right to reject or remove any flag at their discretion.

RULES, REGULATIONS & BOOTH INFORMATION

Our top priority is to produce a quality event. Two very important aspects to doing this are: maintaining the visual integrity of the show and creating an atmosphere where all exhibitors can do business. The following Rules and Regulations help us to maintain these aspects:

GENERALLY

- All Exhibitors must check in with the Show Office next to the dock doors prior to Move-In.
- All contracts must be signed before Move-In.
- All accounts must be paid in full before move-in.
- Off-site insurance is required. Certificate must be on file with Greenband Enterprises. Please refer to Page 14 for further details.
- All exhibits must be staffed at all times during the show hours, from open to close.
- Exhibit staff with wristbands will be allowed to enter the facility two hour earlier than the published show hours. and may remain one half hour after closing in order to tidy up their exhibitor space.

VERY IMPORTANT:

- **All cleaning staff must check-in at the show office for admission credentials.**
- **The Phoenix Convention Center requires all exhibitors to “thoroughly clean” their assigned space before they leave. You must remove all trash, pallets, crates, boxes, etc. prior to leaving the facility. There are trash receptacles and compactors located on the docks.**
- **Exhibitors are solely responsible for ensuring their assigned space is returned clean and all waste is placed in designated waste receptables. If any unwanted items are left in your space, you will be assessed a \$500 cleaning fee payable to Greenband Enterprises.**
- Please note that all transactions at the Phoenix Convention Center & Venues are completely cashless, including concessions and parking. All major credit cards will be accepted.

BOOTH VENDORS SPECIFICALLY

All Accessory Booths will receive the following:

- 8’ High back drape - Black
- 3’ High side drapes - Black

- **Signs & teardrop flags in booths SHALL NOT exceed 8 feet in height.** This is the height of the back drape of the booth.
- No display may protrude into the aisle beyond the depth limits of the booth dividers.
- Hard walls and factory displays are encouraged, but need to be finished on both sides.

CATERING & CONCESSIONS

- Aventura, Phoenix Convention Center’s contracted caterer holds the exclusive right to provide food services for the facility. Exhibitors **CAN NOT** provide food, drink, or alcohol to customers. Exhibitors providing samples of their product are limited to 3 oz containers only. (PCC Rules)
- No food, beverage, or alcohol may be brought or delivered into the building or to the exterior grounds, parking lots, docks, truck docks, and drives, which constitute the “premises.” (PCC Rules)

RULES, REGULATIONS & BOOTH INFORMATION **CONTINUED**

GENERAL PHYSICAL RULES

- **Booth sharing between companies is strictly prohibited.** All exhibit booths are exclusive solely to the contracted exhibitor and the products for which they contracted only.
- All promotional activity must take place inside your contracted exhibit space. Working in the aisles, or distributing brochures or literature from any other area of the show is prohibited. Repeat offenders will be removed from the show.
- It is a violation of this shows rules to sell anything not listed on your contract.
- Exhibitors are solely responsible for any and all damage done to facility by exhibitor or exhibitor's employees and third party contractors.

STRUCTURAL BUILDS

- All constructed structures are subject to review and approval by Greenband Enterprises & PCC Engineers. Submit your plans no later than 2 weeks prior to show open to braxton@Greenband.com for review.
- All structures must adhere to PCC engineering standards. All constructed bases must have plated foundations and be secured by overhead cross trusses. See [Page 13](#) for Further Information.

VISUAL RULES

- **Drones are strictly prohibited. Pennant flag strings, balloons, blimps, inflatables, speakers and rotating, flashing, strobing, or projecting lights are NOT PERMITTED.**
- All promotional flags must be secured to the ground, wholly contained in your exhibit space and can not exceed 8ft in height for booths or 14ft in height for dealer spaces. Show Management reserves the right to reject or remove any promotional item at their discretion.
- All tents must be approved by show management. Tents larger than 10x20 ft. are required by PCC to carry Fire Watch at \$50 per hour.
- This is a professional show. A certain level of professionalism is expected from all exhibitors. All signs must be professionally produced. Signs and banners hand written, made from paper or whiteboard are not allowed.
- Straw bales, cornstalks, evergreen trees or dried trees are prohibited. All wood fencing may be used if treated with fire retardent. Restriction of potentially flammable substances and materials is strictly enforced.

AUDIO RULES

- Microphones are prohibited. Show management reserves the right to refuse the use of A/V systems.
- A/V systems are allowed only if they are operated at levels that do not interfere with neighboring exhibitors. Please consult with show management for approval.
- Boats are strictly prohibited from using their stereo sound systems.

INFORMATION CENTER / WILL CALL

Exhibitors can leave Admit One tickets for their guests at the Ticket Office located in the Main Lobby.
Instruct your guests to pick up their tickets from the Ticket Office.

TICKET DISTRIBUTION

EXHIBITOR TICKETS

All exhibitors will receive tickets in the mail as part of their exhibitor package. **To receive tickets, exhibitors must have submitted a signed contract and paid their 50% deposit.**

ADMIT ONE TICKETS

These passes are for your guests, family & customers. Additional admit one passes are available for \$4 each.*

*No Refunds

EMAIL MARKETING

Encourage potential customers to visit **www.azoutdoorexpo.com** to buy tickets online.

LOGO

The logo will be on **greenband.com**, please use it on all of your advertising and post it on your website!

EXHIBITOR WRISTBAND POLICIES

- **NO ONE** will be allowed admission without a properly worn wristband. No Exceptions! Wristbands must be worn by all exhibitors at all times while present at show.
 - All exhibitors must submit their list of employees and factory reps expected to work The AZ Show by February 23rd, 2026. This is a hard deadline. After which, only Factory Reps may be added and only by the Owner or General Manager. Everyone else you add after this date will require a ticket. Please submit your list to Royal@greenband.com in Excel format.
 - Exhibitor wristbands will not be issued to any exhibitor unless the space is paid in full and their contract is signed. (No exceptions will be made.)
 - Only one wristband may be picked up per person.
 - Exhibitor wristbands are only for use by salespeople working the show. **They are not to be used for friends, family, children or customers.** Please use Admit One Tickets, as noted above, for family and friends.
 - No one under the age of 16 will be issued an exhibitor wristband. Anyone 16 or over must be working and on your submitted list of employees.
 - Exhibitor wristbands must be picked up at the show office by the dock door during regular move-in times. During show hours, wristbands can be picked up at the Will Call booths located in the Main Lobby.
 - Exhibitor wristbands are non-transferable. Name corrections can be made at the show office.
-

SHIPPING INFORMATION

THERE IS NO ADVANCED SHIPPING AVAILABLE.

If you need to ship materials to the show, note that no shipping can arrive at the building before 10 AM on February 26th. Please arrange with your shipper to deliver your items to your space number during normal move-in hours on Thursday, February 26th, 2026 when your staff is available to accept delivery. You may ship direct to yourself at the normal facility address. No shipping should be received during show hours without prior authorization of show management. No exceptions.

CONTRACTOR DIRECTORY

PHOENIX CONVENTION CENTER

Show Facility:
100 N Third Street
Phoenix, Arizona 85004
Tel: (800) 282-4842

COMMONWEALTH ELECTRIC CO.

Dan Shannon
dshannon@commonwealthelectric.com
Tel: (602) 253-5881

AVENTURA CATERING COMPANY

Exclusive In-House Caterer: Josephine Tucker
tucker-josephine@aramark.com
Tel: (602) 534-8600

SMART CITY NETWORKS

Internet/Phone/Television Provider
Chris Clark
cclark@smartcity.com
Tel: (888) 446-6911

AV CONCEPTS

Exclusive Rigging Service Provider
Don McLane
dmclane@avconcepts.com
Tel: (480) 557-6000

CENTRIC EVENTS & RENTALS

Pipe & Drape, Tables, Chairs & Carpet
Connor Andrews
connor@centric.events
Tel: (602) 345-1574

PERMITS & TAXES

DEALER OFF-SITE SALES PERMIT REQUIREMENTS

Dealers are required by the Arizona Department of Transportation to obtain an Off-Site Sales Permit in order to sell vehicles at the show. Applications for an Off-Site Permit should be submitted 30 days prior to the event. This Permit must be obtained no less than 10 days prior to the start of the event. Your application should include the following: Name of Event: Arizona Boat, RV, Off-Road & Outdoor Expo; Date of Event: Feb 27th - Mar 1st, 2026; Location of Event: Phoenix Convention Center; and the Number of your State Sales License. For further help, visit AZDOT at <https://greenband.com/wp-content/uploads/2026/02/off-site-sales-permit-application-in-Arizona-38-1303.pdf>

CASH & CARRY SALES TAX

Any individual or entity that engages in the sales of product at the show has the sole responsibility to collect and remit any appropriate sale tax to any appropriate taxing authority if applicable. If an exhibitor is at show is required by law to possess a license of any nature in order to operate and conduct sales at the event, then they alone are wholly responsible for the acquisition, retention and availability for review of such documentation.

ARIZONA TRANSACTION PRIVILEGE TAX

Arizona law requires the payment of a Transaction Privilege Tax on the cost of your exhibit space license fee in order to participate in the show. This tax will be added to the contracted rate for you space at a rate of 2.3% as set by Arizona law. Greenband Enterprises will collect both your contracted balance due and the applicable tax at time of payment, and will subsequently remit said taxes due to the State of Arizona.

INTERNET / WIFI

Many exhibitors bring wireless hot-spots to avoid facility internet fees. Internet can be pre-ordered through the facility's exclusive service provider: Smart City Networks. Contact Chris Clark at cclark@smartcity.com. See [Page 16](#) for hard line services rates.



Centric Events designs and delivers unforgettable event experiences through full-service audio-visual production and premium event rentals. From conferences and concerts to luxury weddings and brand activations, their team blends creativity, precision, and cutting-edge technology to bring your vision to life.

For The 2026 Arizona Boat, RV, Off-Road & Outdoor Expo, Centric Events is offering the below product for rent during show. To receive a 15% discount, orders must be placed and paid for by 02/20/2026.

Tables

6 foot table: \$12.00

8 foot table: \$13.00

Tablecloths

6 foot tablecloth: \$18.00

8 foot tablecloth: \$20.00

Chairs

Basic Chair: \$2.00

Padded Chair: \$3.50

Pipe & Drape: \$7.50 / ft

Carpet: \$2.00 / sq.ft.

Contact: Connor Andrews

Email: connor@centric.events

Phone: (602) 345-1574

STRUCTURAL ADDITIONS TO EXHIBIT SPACES

Whether you are a Dealer or Cash & Carry Exhibitor, the addition of physical structures to your event space offers the opportunity to maximize brand recognition, promote customer interaction, and to enhance the aesthetic appeal of your event space. Commonly used structural additions include visual/digital walls, risers, platforms, raised walkways, fencing, flags, advertisement additions and any and all constructed structures.

To ensure the safety of all persons present during the event, all structural additions must adhere to Phoenix Convention Center's engineering standards. **ALL ENGINEERED STRUCTURES MUST HAVE PLATED FOUNDATIONS. ALL SINGLE AND DOUBLE LEG ENGINEERED STRUCTURES MUST BE APPROVED.** See examples below.

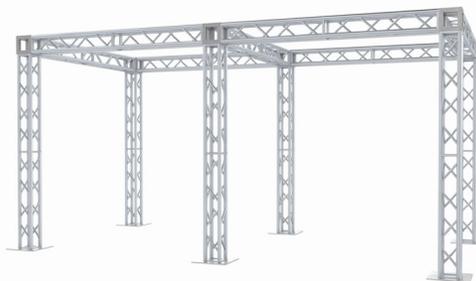
In order to ensure your structure is in compliance with the facility's policies, all proposed constructed structures are subject to review and approval by both Greenband Enterprises and PCC's Engineers. You are required to submit a proposal of your intended structure to Greenband Enterprises (Braxton@Greenband.com) no less than 60 Days prior to opening day for the show. Timely submission will provide adequate time for formal review of your proposal's adherence to the above minimum standards as well as any potential impact your structure may have on the shows expected move-in schedule.

Failure to submit your proposal may lead to the automatic disallowance of your structural addition. Further, any proposal that is submitted and approved will still be subject to and must pass on-site inspection prior to show open. Any deviation from or failure to meet the standards for the facility policy is unacceptable and may lead to disallowance of your structural addition.

Example 1: Standare Plate Foundation



Example 2: A Standard 3+ Leg Structure Which Requires Cross Truss Supports



Certificate of Insurance Liability

In order to participate as an exhibitor, your business must secure liability insurance coverage for the event. The insurance coverage must meet the requirements as stated in the terms and conditions of your executed event contract. You must provide Greenband Enterprises, LLC with a copy of the formal certificate which evidences that you have secured the liability insurance and that it meets the required criteria. Please ensure that your Certificate of Insurance Liability (“COI”) is provided to Greenband Enterprises LLC no later than 30 days prior to the start of the event. Failure to procure and submit the COI of your contractually obligated insurance coverage may be grounds for dismissal from the event. Further information and FAQ’s may be found below. For further questions, call Greenband Enterprises at 801-485-7399. Submit official COI to: Royal@Greenband.com

1. What is a COI? A Certificate of Insurance Liability is a document provided by your insurance carrier which represents that you have acquired liability insurance and the specifics of that insurance coverage. **Note: This should be a free or minimal expense addition to your existing liability insurance coverage.**
2. How is this different from your general insurance policy? While each business has different policy coverage needs that relate directly to their business operation, this coverage often does not extend to off-site business practices, such as our consumer show event.
3. What Should It Cover? The comprehensive certificate that you are required to provide us with should specifically warrant that you have acquired general liability coverage and all risk property insurance for our consumer show event. The insurance shall be primary, non-contributing, and shall provide coverage of at least \$1,000,000 for each separate occurrence.
4. How Long? It should cover the entire time of the event from the first move-in date to the last move-out date.
5. Who? It should relate specifically to your operation at our event and should insure both you (the exhibitor) as well as the following: The Phoenix Convention Center, The City of Phoenix, Greenband Enterprises LLC, and its Officers, Agents and Employees as additional insureds.
6. Certificate Holder: Greenband Enterprises, LLC should be listed as the appropriate Certificate Holder.
7. For further information, refer to the below excerpt taken from the Exhibitor Contract Terms & Conditions:

LIABILITY AND INSURANCE

The Exhibitor shall at its own expense obtain, maintain, and supply a copy of which to Greenband Enterprises, a comprehensive certificate of general liability and all risk property insurance policy acceptable to Greenband for a period commencing on the first move-in date and terminating on the last move-out date. The policy shall name Greenband Enterprises LLC, its Officers, Agents and Employees, the City of Phoenix, and the Phoenix Convention Center as additional insureds. The policy shall insure both exhibitor and said additional insureds against all claims of any kind arising from or in any way, in whole or in part, connected with the exhibitor’s presence or operation at the show. This insurance shall be primary, non-contributing, and shall provide coverage of at least \$1,000,000 for each separate occurrence. Exhibitors without a current, valid certificate on file with Greenband will not be allowed to move into the Show and will forfeit all exhibitor fees.

The Exhibitor is responsible to insure its own exhibit, personnel, display and materials from any damage or loss through theft, fire, accident or other cause and accepts all risks associated with the use of the exhibit space and its environs. The Exhibitor shall not make any claim or demand or take any legal action, whatsoever, against Greenband, the Show sponsors or the facility in which the Show is held, for any loss, damage or injury howsoever caused, to the Exhibitor, its officers, directors, agents, representatives and employees or their respective property.

Neither Greenband nor the facility will assume liability for loss or damage, through any cause, of equipment, products, goods, exhibits or other materials owned, rented or leased by the Exhibitor.

Exhibitor is solely responsible for any facility damage exhibitor or exhibitor’s staff cause.

WHERE TO STAY

The City of Phoenix offers visitors an eclectic variety of accommodations for their visit. From high quality sanctuaries to low budget options, the City of Phoenix has something for everyone's needs.

The Phoenix Convention Center is located in downtown Phoenix, just a moments walk from numerous attractions, access to the Phoenix light rail and less than 5 miles from Phoenix International Airport. For your convenience, below is a sampling of accommodations close to the Phoenix Convention Center and a few from the surrounding resorts. This is not intended to be a comprehensive or even recommended list.



Hyatt Regency Phoenix
122 N 2nd St
Phoenix, AZ 85004
(602) 252-1234



Renaissance Downtown
100 N 1st St
Phoenix, AZ 85004
(602) 333-0000



Home2 Suites by Hilton
125 E Jackson St
Phoenix, AZ 85004
(602) 603-1111



Moxy Phoenix Downtown
116 S Central Ave
Phoenix, AZ 85004
(623) 291-1200



Kimpton Hotel Palomar
2 E Jefferson St
Phoenix, AZ 85004
(602) 253-6633



Residence Inn
132 S Central Ave
Phoenix, AZ 85004
(602) 603-2000



Courtyard by Marriott
132 S Central Ave
Phoenix, AZ 85004
(602) 603-2001



Hilton Garden Inn
15 E Monroe St
Phoenix, AZ 85004
(602) 343-0006



Hotel San Carlos
202 N Central Ave
Phoenix, AZ 85004
(602) 253-4121



Sheraton Phoenix
340 N 3rd St
Phoenix, AZ 85004
(602) 262-2500



Hampton Inn & Suites
77 E Polk St
Phoenix, AZ 85004
(602) 710-1240



SpringHill Suites
802 E Van Buren St
Phoenix, AZ 85006
(602) 307-9929



The Global Ambassador
4360 E Camelback Rd
Phoenix, AZ 85018
(480) 800-2211



The Arizona Biltmore
2400 E Missouri Ave
Phoenix, AZ 85016
(602) 955-6600

ON-SITE WIRELESS SERVICES

PHOENIX CONVENTION CENTER

NEED WIRELESS CONNECTIVITY?

Smart City Networks offers on-site wireless services for both attendees and exhibitors. Our **Complimentary Internet** is offered free of charge and is available in all public spaces and meeting rooms. Our **Exhibitor Internet** is available facility-wide on a 5 GHz wireless network, at speeds of 3 Mbps up/down per device. Depending on where you are in the facility, you may see both SSIDs (network names), but only Exhibitor Internet is supported in all areas.

EXHIBITOR INTERNET

Exhibitor Internet is available throughout the facility. Each purchase is device specific.

1 day for \$79.99
3 days for \$227.97
5 days for \$359.95

HOW TO CONNECT TO EXHIBITOR INTERNET

1. Open Wi-Fi settings on your device and select "Exhibitor Internet".
2. First time users will be asked to create an account and select a purchase option.
3. Follow the on-screen instructions to get connected.

COMPLIMENTARY INTERNET

Complimentary Internet is a free service and is available for use in all public spaces and meeting rooms.

HOW TO CONNECT TO COMPLIMENTARY INTERNET

1. Open Wi-Fi settings on your device and select "Complimentary".
2. First time users will be asked to create an account and verify their email address to get connected.

For questions regarding on-site wireless services, please call Smart City Networks at 602-252-1770. To order any other services we provide, please visit us online at: orders.smartcitynetworks.com.





Rates Effective July 1, 2025-June 30, 2026
Information & Online Ordering
www.commonwealthexpo.com



Submit Form To:

Commonwealth Electric Company
 100 North 3rd Street, Phoenix, AZ 85004
 PH 602.253.5881 Fax 602.253.5530
 JULIE KIRKPATRICK



jkirkpatrick@commonwealththelectric.com

Please note that electrical orders can only be placed online or via this form, phone orders not accepted.

Event ARIZONA BOAT RV SHOW OFF-ROAD & OUTDOOR EXPO		Dates 02/27/26-03/01/26				
		Event # 475718				
For Discount Payment Price we must receive your order and payment prior to this DISCOUNT DEADLINE DATE OF: 02/12/26						
Company Name		Booth				
Standard Electrical Outlets **Rates are for duration of event**		If you require services not listed on this form please call for a quote. Lighting, Water and/or Air, please call for Order Form				
Qty	Description			Discount	Regular	Amount
120V Motor & Equipment Outlets (3 Pronged)						
	500 Watts (5 Amp)	\$131.00	\$177.00			
	1000 Watts (10 Amp)	\$173.00	\$234.00			
	2000 Watts (20 Amp)	\$219.00	\$296.00			
1 Phase 208V A.C. 60 Cycle **Requires MINIMUM (1) hr Labor		Rates are DOUBLE the Outlet Rate		<input type="checkbox"/> Check if required		
	10 Amp 208V 1 Phase	\$294.00	\$396.00			
	20 Amp 208V 1 Phase	\$346.00	\$467.00			
	30 Amp 208V 1 Phase	\$432.00	\$583.00			
	50 Amp 208V 1 Phase	\$589.00	\$795.00			
	60 Amp 208V 1 Phase	\$668.00	\$902.00			
	100 Amp 208V 1 Phase	\$1,077.00	\$1,454.00			
3 Phase 208V A.C. 60 Cycle **Requires MINIMUM (1) hr Labor		208V and 480V Services:		There is a MINIMUM labor charge of (1) hr. for installation/removal of all 208V service. There is a MINIMUM labor charge of (2) hrs. for installation/removal of all 480V service.		
	10 Amp 208V 3 Phase	\$332.00	\$448.00			
	20 Amp 208V 3 Phase	\$464.00	\$626.00			
	30 Amp 208V 3 Phase	\$513.00	\$692.00			
	50 Amp 208V 3 Phase	\$741.00	\$1,000.00			
	60 Amp 208V 3 Phase	\$897.00	\$1,211.00			
	100 Amp 208V 3 Phase	\$1,604.00	\$2,165.00			
Rental Items		ELECTRICAL LABOR:		Outlets requested to be placed anywhere other than the back of the booth will require a layout and a MINIMUM of (1) hour labor. Please call for quotes on labor if your booth is an Island booth or needs overhead power.		
	Extension Cord 15'	\$33.00				
	Extension Cord 25'	\$35.00				
	5-way power strip	\$30.00				
	3-way adaptor	\$27.00				
In line booths with standard electrical placement (along back drapeline) will NOT incur labor charges		<input type="checkbox"/> Okay to proceed (layout with scaled orientation attached. Order will be installed prior to exhibitor move in.)		<input type="checkbox"/> Layout to follow		
Labor for Layout/Overhead/Qty and 208V Services						
ST (M-F 8am-4:30pm)	\$113.00					
OT (M-F 4:30pm-12am & Sat 8am-12am)	\$169.50					
DT (M-F 12am-8am & all Sundays/Holidays)	\$226.00					
State of Arizona Tax Exempt Form 5000 must be submitted with order to receive exemption. **By signing the order form, I have read and agree to all of Commonwealth Electric Company's Conditions and Regulations.**	Total Order		FOR SUPERVISED LABOR ONLY			
	8.6% Sales Tax		Exhibitor supervision requested, requires a MINIMUM of (1) hour of labor.			
	Labor Amount		Date/Time Requested			
	Total Due		Onsite Contact			
				Onsite Contact Cell #		
Company Name		Phone				
		Cell Phone				
Address		City	State	Zip		
Email Address		Onsite Contact; Name & Number				
Signature		Print Name				
Paid by: CK AX MC VS	Credit Card Number	Exp Date		CVV		
Cardholder Signature				Print Name		

MOVE-OUT INFORMATION

Thank you for participating in our Arizona Boat, RV, Off-road & Outdoor Expo. In anticipation of the official move-out on Sunday evening, below are a few reminders and directions.

1. EARLY MOVE-OUT IS NOT PERMITTED

The show is advertised to the public as open until 5:00 PM on Sunday evening. All exhibitors are expected to continue to operate their exhibits until such time. No one is allowed to remove anything from their space or take anything down the aisles before we officially close to ensure the safety of the attending public who will still be in the building.

2. MOVE-OUT WILL BEGIN AT 5:15 PM

All 10x10, 10x20, & 10x30 booths will move-out and clear their spaces on Sunday starting at 5:15 PM and completed by 10PM exiting only through the front entrance of the facility. You will not be allowed or able to bring a vehicle or truck to the back dock. Please do not try. There is a dedicated drop-off zone along 3rd street that may be used for your vehicle for move-out. Please do not park there prior to 5:15 to allow the safe exit of the general public. Please do not park in the street. You are expected to follow all traffic laws.

3. DEALER MOVE-OUT

All boat, rv, and off-road dealers will exit through the dock doors. However, if your off-road vehicles can fit through the buildings front doors, then you may exit with your vehicles through the front. Prior to move-out, Greenband Enterprises management will meet with your show representatives and provide them with instructions and directions regarding their scheduled move-out.

Should you have any further questions, please inquire with show management at the official show office.